



August Meeting Minutes

Northwest Florida State College

Aug 15, 2023 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Charlotte Flynt, Lori Kelley (Chair), Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Board Attorney:

Hayward Dykes

NWFSC President:

Devin Stephenson

NWFSC Faculty/Staff:

Cole Allen, Sandy Arteaga, Tony Borella, Bryan Brooks, Kevin Brown, Olivia Danner, Cristie Kedroski, Charlotte Kuss, Roberta Mackey, Jeff McGill, Tanner McKnight, Aaron Murray, Chris Nida, Deidre Price, Ramsey Ross, Whitney Rutherford, Jeanette Shires, Dana Stephens, Chris Stowers, Melissa Wolf

II. Board of Trustees

A. Call to Order - 3:30 p.m.

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Charlotte Flynt and motion seconded by Rudy Wright. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

C. Public Comments

D. Old Business

E. New Business

1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.





Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

a. Regular Meeting Minutes



 [2023_06.20 BOT Minutes DRAFT.docx](#)

b. Special Meeting Minutes



 [2023_08.01 Special BOT Meeting Minutes DRAFT.docx](#)

- c. Personnel Agenda
 -  [Personnel Agenda Memorandum.docx](#)
 -  [Personnel Agenda Supporting Materials.xlsx](#)
- d. Asset Retirement Listing
 -  [Asset Retirement Listing Memorandum.docx](#)
 -  [Asset Retirement Listing - August 2023.pdf](#)



2. Action Items

- a. 2023-2024 Academic Calendar Updates (Presenters: Deidre Price)
 -  [Memorandum 2023-2024 Academic Calendar Updates.docx](#)
 -  [Updated 2023-2024 Academic Calendar.pdf](#)



Motion: The Board of Trustees approves the 2023-2024 Academic Calendar, as presented.

Motion moved by Jon Ward and motion seconded by Don Litke.
Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright
- b. 2023-2024 College Catalog Updates (Presenters: Deidre Price)
 -  [Memorandum 2023-2024 College Catalog Updates.docx](#)
 -  [2023-2024 College Catalog Updates.docx](#)

Motion: The Board of Trustees approves the updated 2023-2024 College Catalog, as presented.

Motion moved by Jon Ward and motion seconded by Tanner Peacock. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright
- c. Request to Advertise - Student Code of Conduct Revisions (Presenters: Cristie Kedroski)
 -  [Catalog Revision - Student Code of Conduct Memorandum.docx](#)
 -  [Student Code of Conduct Supporting Materials.docx](#)

Motion: The Board of Trustees approves the request to advertise the changes to the Student Code of Conduct, as presented.

Motion moved by Rudy Wright and motion seconded by Charlotte Flynt. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright
- d. Purchases Over \$325,000 (Presenters: Tanner McKnight)
 -  [Purchases over \\$325,000 Memorandum.docx](#)
 -  [Purchases over \\$325,000 Spreadsheet.xlsx](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Don Litke and motion seconded by Charlotte Flynt. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

- e. Project Updates Over \$250,000 (Presenters: Tanner McKnight)

 [Project Updates over \\$250,000 Memorandum .docx](#)

 [Project Updates over \\$250,000 Spreadsheet.xlsx](#)

Motion: The Board of Trustees approves the listed project updates of more than \$250,000, as presented.

Motion moved by Tanner Peacock and motion seconded by Jon Ward. Vote For: Flynt, Kelley, Litke, Peacock, Ward, Wright

3. Informational/Discussion Items

- a. FPL Easement Request - South Walton (Presenters: Tanner McKnight)

 [Proposed FP&L Easement Purchase Memorandum.docx](#)

 [Proposed FPL-NWFSC Temporary Access Easement.pdf](#)

 [Proposed FPL-NWFSC Permanent Easement Agreement.pdf](#)

- b. South Walton Campus Facilities Expansion Update (Presenters: Whitney Rutherford)

 [South Walton Expansion Memorandum.docx](#)

 [Seacoast-NWFSC Project Timeline .docx](#)

 [Seacoast Collegiate High School at NWFSC Donor Activity 7.25.2023.pdf](#)

- c. Raider Village Update (Presenters: Whitney Rutherford)

 [Raider Village Memorandum.docx](#)

- d. Grants Development Listing (Presenters: Cristie Kedroski)

 [Grants Development Listing Memorandum.docx](#)

 [Grants Development Listing.pdf](#)

- e. Legal Claims Listing (Presenters: Whitney Rutherford)

 [Legal Claims Listing Memorandum.docx](#)


 [Legal Claims Listing Supporting Materials.xlsx](#)

- f. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)

 [Solicitations Listing Memorandum.docx](#)

 [Solicitations Listing Supporting Materials.xlsx](#)

- g. Year-end Financial Summary (Presenters: Tanner McKnight)






 [Financial Report Memorandum for EOM June - August 2023.docx](#)

 [FY23 June 2023 Board Financial Report.pdf](#)

- h. Financial Report (Presenters: Tanner McKnight)

 [Financial Report Memorandum - August 2023.docx](#)

 [FY24 July 2023 Board Financial Report.pdf](#)

- i. Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 [Purchases over \\$65,000 Not Requiring Approval Memorandum.docx](#)
 [Purchases over \\$65,000 Not Required Approval Spreadsheet.xlsx](#)
 - j. Trustee Liaison Report (Presenters: Don Litke)
 [Trustee Liaison Report Memorandum.docx](#)
 [Trustee Liaison Report Support Materials.pdf](#)
 - k. Chair's Comments (Presenters: Lori Kelley)
Chair Kelley asked the trustees to complete the biannual Trustees Self-Assessment by August 31, 2023.
 - l. President's Report (Presenters: Devin Stephenson)
Dr. Stephenson shared highlights of College activities and events.
4. Announcements
 [Announcements.docx](#)
- F. Adjourn - 4:33 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary

Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.